Municipal Authority of Conneaut Lake
Board Meeting
May 13, 2024

Members –Carl McLean, Alan Baldarelli, Mario DeBlasio, Jim Tigri, Chris Gates
Others – Steve Halmi, Brian Cagle, Bob Morrow, Angela Perrine
Visitors – Rob Brugnoli, customer

Carl McLean called the meeting to order at 6:30 p.m.

Carl McLean made a motion to enter into Executive Session to discuss secretary/treasurer candidates and their qualifications. Mario DeBlasio seconded the motion. Roll call: unanimous – yea. (Motion carried)

Executive Session (to discuss secretary/treasurer candidates and their qualifications) began at 6:35 p.m. Executive Session ended at 7:10 p.m. and regular meeting resumed at 7:13 p.m.

Carl McLean stated he and Alan Baldarelli propose we hire Julie McVay. Carl added we have an offer letter we can send her. Carl stated to offer 20 hours per week at $22.00 per hour, plus 10 vacation days throughout the year and 10 statutory holidays.

Alan Baldarelli made a motion we hire Julie McVay at $22.00 per hour and whatever else is in Carl McLean's (offer) letter. Jim Tigri seconded the motion. Roll call: Carl McLean – yea, Alan Baldarelli – yea, Mario DeBlasio – nay, Jim Tigri – yea, Chris Gates – yea. (Motion carried)

Carl McLean stated we would get the offer letter out to Julie McVay.

Continued lack of payment received by 625 Water Street account was discussed. Brian Cagle just notified MACL of revised tenant shut-off notification rules.

Mario DeBlasio made a motion we put the proper notice on the property (625 Water Street) tomorrow morning and follow up with immediate shut off should we not receive the proper amount of payment. We bill them for the difference between the readings, which was approximately 27,000 gallons for one month. Alan Baldarelli seconded the motion. Roll call: unanimous – yea. (Motion carried)

Steve Halmi discussed the Sixth Street Sewer Project. Steve stated the contract has been awarded to Pollard Land Services, and they have been issued a notice to proceed. Steve added construction is expected to start on or around June 3, 2024. Steve added there is a preconstruction meeting scheduled on May 21, 2024 at 8:00 a.m. in the conference room. Steve mentioned he would inform Mr. Moss of the preconstruction meeting as Mr. Moss had asked to be informed of such.

Steve Halmi discussed well #1 capacity review. Steve stated last month there was a concern brought up my Bob Morrow that well #1 was losing capacity. Steve added the board had asked him to review that situation with Bob. Steve said before he was even able to check into it, Bob reached out to him and said he thought he understood what the situation was. Steve explained to measure the capacity of the well you need to run the well and then measure how the water is dropping down while it is pumping. To measure that water level, Bob uses an air pipe that runs down into the water and he pressurizes the air pipe and measures the pressure which then you can deduce the water level. Bob informed Steve that the pressure gauge, he believes, the pressure was not sealing with the air pipe and therefore giving him a faulty reading of the water level which gave Bob the

impression that the water level was dropping further than it really was. Upon this discovery, Bob and Steve don't believe there is as urgent a situation that was discussed last month. Steve suggested that we hire an independent person to also measure the level to be certain. Mario DeBlasio questioned if we need to have a piece of equipment that is more accurate. Steve replied with no but he is suggesting, for the purpose of this one time, we get another person to use different equipment to confirm the measurement. Mario stated he supports that but if we want to have those readings on a more regular basis is there a piece of equipment that will give us a highly accurate reading. Steve said he thinks what Bob is doing to get the reading is more than adequate. He mentioned there might be an issue with how the air manifold seals with the pump, and if that is the case, it could probably be repaired at very little cost. Mario DeBlasio asked Bob Morrow if he could report the readings he takes approximately every 4-6 weeks (monthly or bimonthly) and share the report with Steve Halmi. Steve added he feels Bob's procedure for monitoring the wells is adequate. Mario added he would still like to see a chart. Mario suggested Bob bring the report to the MACL office and someone could make a spreadsheet out of the report so that we could have access to it at the board meetings.

Mario DeBlasio made a motion we hire a professional, as the engineer requested, for a drawndown reading on the well up to $1,000. Alan Baldarelli seconded the motion. Roll call: unanimous – yea. (Motion carried)

Steve Halmi stated he would contact someone to do the reading.

Steve Halmi discussed new well exploration on the Ernst property. Steve stated the next step is to meet with DEP. Steve added that the hydrogeologist from Groundwater Resources has contacted DEP. They are waiting on a meeting date to discuss with DEP the exploration procedure and then after that they will actually locate some possible test boring locations on the Ernst property. Steve added no action is required at this time.

Bob Morrow discussed approximately 2,600 feet of sewer line on Brown Avenue Extension that is in need of being cleaned. Bob said it has been seven years since it has been cleaned. Bob thinks it is time to have it cleaned again. We have the option to camera it when they clean it. Bob said the only people around the area that would do this is Insight Pipe, and they charge around $4,000 per day. They estimate this job taking 3 days which would be a total $12,000.

Mario DeBlasio made a motion we authorize up to $13,000 to camera the line on Brown Avenue Extension including all sewer laterals. Alan Baldarelli seconded the motion. Roll call: unanimous – yea. (Motion carried)

Mario DeBlasio mentioned he would like to see, organized on paper, when lines were cameraed and fixed so that we can see and compare them.

Account at 545 High Street with the two meters (one going to cold water and one going to hot water) that is being charged for one extra sewer and sewer improvement charge was discussed.

Mario DeBlasio made a motion we refund them (545 High Street) back to the date of notice for the extra EDU and amend the bill going forward. Chris Gates seconded the motion. Roll call: unanimous – yea. (Motion carried)

Rob Brugnoli left the meeting at 8:45 p.m.

Brian Cagle left the meeting at 8:47 p.m.

Bob Morrow mentioned the emergency generator is not working. Bob added we are obligated to provide CLJMA with emergency electrical power. Bob added that no one wants to work on the generator. It is very old and very large. Bob said there is an option of renting a generator.

Mario DeBlasio made a motion we write a letter to CLJMA telling them our generator is nonrepairable and we have made arrangements (with a company) and we will be more than happy to pay for the generator rental if the need arises. Carl McLean suggested asking CLJMA if they have a generator to use. Mario retracted his motion. (Motion not carried)

Steve Halmi left the meeting at 9:04 p.m.

Minutes of previous meeting – (DeBlasio/Gates)
Profit and Loss Statement – (Tigri/Gates)
Aged Accounts **–** (Reviewed)
Bills presented for payment) (DeBlasio/Tigri)

Adjournment – 9:19 p.m. (DeBlasio/Baldarelli)