MUNICIPAL AUTHORITY OF CONNEAUT LAKE
BOARD MEETING MINUTES – June 9, 2025

Attendees: ***Carl McLean, Alan Baldarelli, Mario DeBlasio, Jim Tigri, Brian Cagle, Eddie Trzeciak, Bob Morrow, Julie McVay***

I. Carl McLean called the meeting to order at 6:30 p.m.
II. Reading and Approval of Minutes of the May 12th board meeting.
MOTION: ***To accept the May 12th board meeting minutes. (Baldarelli/Tigri/Approved). (Motion carried).***

III. REPORTS
Carl McLean –

a. Revised/increased customer rates will be postponed until rate recommendations from KLH are reviewed. Mario requested KLH assist MACL with providing actual real life income projections because MACL currently has a budget deficit. These projections will assist with 2025-2026 budgeting, CLJMA revised quarterly payment amounts and customer rate increase amounts (in September/October).

   Bob will check meter sizes, within 30 days, to verify size accuracy in our software to assist in KLH's revenue study. Julie will provide KLH with an updated meter size report. Eddie stated the cost of a formal rate study will be $1500.

MOTION: ***To rescind water/sewer rate increases, previously approved in May, until the board reviews the rate recommendations provided by KLH Engineers. (DeBlasio/McLean/Approved) (Motion carried).***

Brian Cagle -

a. Rules and Regulations have been updated since the last board meeting with separate violations ($1000/day) that will be assessed after customer has been provided notice (if applicable). Once new customer rates are determined, the rules and regulations will be revised and voted on again.
b. Discuss and Vote: Legal correspondence to Zehr Building and other newly discovered EDU accounts based on revised water/sewer rules & regulations. Brian will create a letter for these customers after the rules & regulations are revised. Back billing is not possible so we will enforce the application fees based on the old version MACL's Rules & Regulations. ***This topic will be tabled till the July 14th board meeting.***

Brian left the meeting at 7:20 p.m.

Chris Gates/Carl McLean **-**

a. MACL concerns with the CLJMA general ledger reports (as of March 31, 2025) will be discussed with CLJMA during the reconciliation meeting with our engineer in July.

Mario DeBlasio / Chris Gates –
MOTION: Approve 2025-2026 budget as discussed and amended today.
(DeBlasio/McLean/Approved) (Motion carried).

KLH Engineers –

a. Carbon Activated Corp will be starting the greensand media project in August which will take approximately four days. MACL would prefer them to work only on Monday thru Thursday since

Conneaut Lake is a vacation spot.

b. KLH spoke with Diane at Rosewood Consulting again regarding concerns about CLJMA's meter. They propose a general flow meter which would be beneficial to MACL. Mario suggests a legal document be prepared reflecting the final meter decision.
c. CCR report project is completed and the certification will be submitted by KLH.
d. Capital improvement plan discussed and prepared by the end of 2025.
e. Mario suggests we focus on a discussion for getting grant money or Penn Vest money to do a system-wide renovation including sewer/lateral lines. It will be a tremendous legacy to leave behind for this community.

Bob Morrow, Superintendent –

a. Discussed flows.
b. Discuss and Vote: Quotes received from LB Water and Neptune Water Technology for a new meter reader has been ***tabled till the July 14th board meeting.***
c. Bob suggested we review how we enforce the illegal use of sump pumps by our customers. Two current customers have confirmed sump pumps draining into our system: 540 Water Street and 345 Seventh Street.
d. Mansfield Sanitation will start the grinder pump and holding tank replacement at the filter building this Friday, June 13.
e. On July 1-3, the PA DEP will be here to conduct our inspection.

Julie McVay, Secretary/Treasurer –

a. The annual renewal of our two Selective Insurance policies have been completed and paid in full this month. The worker's comp policy premium decreased and the general insurance policy premium increased.

IV: OLD BUSINESS

MOTION: To increase the Secretary/Treasurer's compensation and weekly hours. Compensation will be retroactive to May 1, 2025. (DeBlasio/Baldarelli/Unanimous/Approved) (Motion carried).

V. NEW BUSINESS

a. Review and vote on Profit & Loss Statement.

MOTION: To accept the Profit & Loss Statement as submitted. (DeBlasio/Gates/Approved) (Motion carried).

b. Review and discuss Aged Accounts –

c. Review and vote on bills presented for payment.

MOTION: To approve monthly bills for payment as submitted. (Baldarelli/DeBlasio/Approved) (Motion carried).

Adjournment –

MOTION: To adjourn meeting at 8:17 p.m. (DeBlasio/Gates/Approved) (Motion carried).

Respectfully Submitted,

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Julie McVay, Secretary/Treasurer