MUNICIPAL AUTHORITY OF CONNEAUT LAKE
BOARD MEETING MINUTES – August 11, 2025

ATTENDEES: ***Carl McLean, Mario DeBlasio, Jim Tigri, Bob Morrow, Brian Cagle, Eddie Trzeciak, Julie McVay. Absent: Alan Baldarelli. Guest: Councilwoman Jeanne Trudell***

I. Carl McLean called the meeting to order at 6:30 p.m.

II. Reading and Approval of Minutes of the July 14th board meeting.
MOTION: To accept the July 14th board meeting minutes as presented. (DeBlasio/Tigri/Approved). (Motion carried).

III. REPORTS

Riley Paris

a. The new Paris water software is completed and downloaded on our computer. The last part of the project is transferring customer information and balances owed into our new QuickBooks company (to be done September 1). The new meter reader gun was used for a few homes this month, reads uploaded and a few errors were noted but resolved by Riley.

Brian Cagle

a. Sewer/water violation penalties voted on last month have been incorporated into our new rules & regulations: $250 first, $500 second and $1000 for the third for the same violation.
b. Modifying the CLJMA contract will be an ongoing project. Eddie is providing information to assist with this matter. ***Brian will readdress this topic at a future board meeting***.

Brian left at 7:25 p.m.

Carl McLean

a. Discuss and Vote: Customer rate increase and effective date. KLH recommended a 30% increase to cover the CLJMA plant upgrade, 20% increase to cover the 2024 MACL loss and the balance to cover DEP requirements, 15% match for potential grants and other various system upgrades. We currently charge by EDUs which is not advisable so MACL will convert to a meter size charge plus usage based on increments of 1000 gallons. Eddie will revise the customer rate increase letter to reflect their suggested new rates which will be included with the September invoices.

MOTION*: *To accept the increased customer rates for water and sewer services as outlined in the KLH rate evaluation report, effective 11/1/25. Customer letter explaining increased rates will be included with the September invoices. (DeBlasio/Tigri/Approved). Roll Call: Gates - yes; DeBlasio - yes; McLean - no; Tigri - yes. (Motion carried).

MOTION: To discontinue the discounted water/sewer rates for MACL board members, effective 11/1/25. (DeBlasio/Gates/Approved). Roll Call: Gates - yes; DeBlasio - yes; McLean - no, Tigri - yes. (Motion carried).

MOTION: To reduce the interest/penalty rate charged to the MACL customers to now be calculated at 22% per annum, effective 11/1/25. (DeBlasio/Tigri/Approved). Roll Call: Gates - yes; DeBlasio - yes; McLean - no; Tigri - yes. (Motion carried).

A comment was made from Guest, Jeanne Trudell, regarding the customer rate increase. Councilwoman Trudell expressed concerns with the water and sewer improvement charges currently listed on the invoices. She stated residents will want an explanation of what that money was used for and if it will continue. The board informed her of the various improvement projects that were made with those funds (6th Street sewer project, Penn Vest loan repayment, etc). The board also stated our new pricing structure will no longer have those charges – our new pricing structure is a meter charge and a per 1000-gallon usage charge. **Jeanne Trudell left at 8:40 p.m.**

KLH Engineers

a. PMAA performance assessment results – there are several items on this report that could be adopted by MACL to increase our score (create safety policies, spending policies, etc.). KLH will provide specifics to Julie and Bob for development of these new policies.
b. PA DEP violations – KLH has not heard back from the DEP regarding our concerns with the two violations/improvements needed. Eddie will get clarification from the DEP and report back to the board next month.
c. CLJMA reconciliation meeting results and report - KLH does not feel there is any mismanagement which would affect our financial responsibility to them. He did leave questions with CLJMA which they will respond to within the next month.
d. CLJMA backflow meter – Diane, their engineer, provided a quote on the laser flow meter including $10,000 for installation. KLH does not feel it's necessary to move forward with Rosewood's proposal as the use case is not clear, and the cost is not justified (even with CLJMA offering a 50/50 split with MACL for the project).
e. Carbon Activated is starting the greensand media project on August 12. Eddie will be here to inspect and take pictures of the tanks. CAC will be returning on August 19, with KLH inspection the same day, to complete work on the 2nd tank.
f. PSA Local Share Account (LSA) grants are available from September 1 thru November 30, 2025. LSA grant applications ($100 fee) can be for up to $1 million in funding with NO local match being required. MACL can apply for the same three here that were applied for earlier this year (with the 15% match) OR we can apply for new projects.

Bob Morrow, Superintendent

a. Discussed flows.
b. Quotes are still being gathered to re-pipe contact tanks at the filter building. This project is not a violation but a result of the broken galvanized pipe in 2024. Fisher Plumbing quoted $32,349 (which is above the bid threshold) and Smock Plumbing quoted $14,879. Three quotes above the bid threshold of $12,800 are needed. Bob will contact Spader and Perry Excavating. ***This topic will be discussed at the September meeting***.
c. Need alarm system to monitor for low water pressure. A suggestion to install a new monitor at the boro building was made since there is telephone/internet service. Eddie suggested using either Mission 123 or Custom Skip for a telemetry system. Bob will research and report back.
d. Brush removal at the filter building – Bob will look for other companies to give us a quote since Vivian's Tree Service ($695) did not provide a certificate of insurance.
e. Sewer lateral line repair at filter building (leak under toilet) - one quote was received from Mansfield for $8500 and the 2nd quote from DC Plumbing for $6800.

Julie McVay, Secretary/Treasurer

a. The SAM annual registration process has been completed with Julie McVay approved as the new Entity Administrator. Final approval is still pending.

IV: OLD BUSINESS – none.

V. NEW BUSINESS

a. Review and vote on Profit & Loss Statement. The charge of "uncategorized income" will be further reviewed and recategorized if necessary. Julie will report back to Chris Gates.

MOTION: To accept the Profit & Loss Statement as submitted. (DeBlasio/Gates/Approved) (Motion carried).

b. Review and discuss Aged Accounts –

c. Review and vote on bills presented for payment.

MOTION: To approve monthly bills for payment. (Gates/McLean/Approved) (Motion carried).

Adjournment –

MOTION: To adjourn meeting at 8:30 p.m. (McLean/Tigri/Approved) (Motion carried).

Respectfully Submitted,

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Julie McVay, Secretary/Treasurer