MUNICIPAL AUTHORITY OF CONNEAUT LAKE
BOARD MEETING MINUTES – November 10, 2025

ATTENDEES*:*
Carl McLean, Jim Tigri, Bob Morrow, Eddie Trzeciak, Brian Cagle, Julie McVay.
By Phone: Mario DeBlasio, Chris Gates Guest: Ms. Pat Kaider, Resident.

I. Carl McLean called the meeting to order at 6:35 p.m.
II. Reading and Approval of Minutes of the October 13th board meeting.
MOTION: To approve the October 13th board meeting minutes as submitted. (McLean/DeBlasio/Approved). (Motion carried).

III. REPORTS
Brian Cagle, Attorney –

a. Discuss and Vote: To accept and approve proposed revised contract with CLJMA. Brian will make changes requested by the board (regarding calibration) to present at the next meeting for voting. *This topic will be tabled until the December board meeting.*

Carl McLean

a. Discuss and Vote: Update on pricing for high volume users. Charging by EDU for sewer only? KLH does not recommend charging by EDUs, only by meter size.

MOTION: To table this topic until the December board meeting so that a report of the top ten highest volume customers can be reviewed. (DeBlasio/Baldarelli/Approved) (Motion carried).

b. Discuss and Vote: Respecify board members' discount, no overage charge (voted on last month). Board members can voluntarily opt out provided it is legal to do so. Brian confirmed there is no legal concern for opting out of this discount. Mario stated he is opting out of the compensation being offered to board members effective 11/1/2025.

Brian left the board meeting at 8:30 p.m.

Mario DeBlasio

a. Discuss and Vote: customer fees for shut off versus termination of water/sewer services. Current rates of $25 each to turn water off and on and a complete termination of services (no bill) with a reinstatement fee of $325. Suggestion of still charging the sewer meter only fee monthly with a complete termination. ***A recommendation of fees from KLH (including requirements to inspect the sewer/lateral and a fee for swapping meters) tabled to the December board meeting.***
b. Update on pricing for plumbing upgrade on manifold piping in the filter building. Bob stated he has two quotes: Dennis Ross Plumbing for $14,879.00 and Fisher Plumbing for $32,349.00. DC Plumbing will provide a quote next week. Eddie needs to review quotes before making a selection to be sure requirements are met. Eddie suggests the DEP violations get resolved before taking on this project as it is not a priority now.
c. Discussion of service line failure on October 25 at 242 Third Street (285), basement flooding, the fire department was called to handle along with Mario. Mario suggests Eddie provide the fire chief with: a water key, authority to shut off water, list of people and procedures for an emergency and a map of system. By law, 911 requires a call tree.

MOTION: To authorize up to $500 for KLH to provide training, maps, tools etc. to the fire department for emergency preparedness. (DeBlasio/Gates/Approved) (Motion carried).

Pat Kaider, Guest, left the board meeting at 9:00 p.m.

d. Discuss and Vote: Cooperative agreement with borough for sharing labor on an as-needed basis. Alan suggests using a "memorandum of understanding" between the two departments which Alan can provide.

MOTION: ***To authorize Mario to request a cooperation agreement from the borough to share labor services between Bob and Brian on an as-needed basis. MACL will pay the borough for Brian's time. (McLean/DeBlasio/Gates - yes; Tigri/Baldarelli - no/Approved) (Motion carried***).

KLH Engineers

a. Review and discuss CE report.
b. Discuss and Vote: Award of 6" backflow prevention valve installation. KLH recommends awarding project to Perry Excavating ($5985) and Corry Main ($6840) for a total of $12,825.00.

MOTION: ***To accept bid from Perry Excavating and Corry Main for installation of 6" backflow prevention valve (no meter pit needed). (DeBlasio/Baldarelli/Approved) (Motion carried).***

c. KLH provided a summary of our DEP violations and is requesting they extend the deadline for some repairs by six months since the minor violations have been getting addressed.

Bob Morrow, Superintendent.

a. Discussed flows.
b. Discuss and Vote: Serious issue encountered during rebuilding of filter system valves. Rebuilding valves – the base of valve on the manifold assembly at the water plant is a brass bushing – five are stuck and will not move. New flange assembly valves are $970 each. Eddie recommends replacing these at the same time the piping system is replaced. ***This topic will be tabled until the December board meeting pending recommendations from KLH.***

Julie McVay, Secretary/Treasurer

a. McGill, Powers & Bell will be conducting our annual audit on November 14 & 17.

IV: OLD BUSINESS (tabled from October)

a. Discuss and Vote: Security procedures for office. Ring camera at main door and pin pad on hallway door are both operational.
b. Discuss and Vote: Lead Line survey – status of plan. No updates from KLH yet.
c. Discuss and Vote: Form to customers to photograph their service line and email to us. Insert in bills with instructions? KLH needs to review further.

V. NEW BUSINESS

a. Review and vote on Profit & Loss Statement as presented.

MOTION: ***To accept the Profit & Loss Statement as submitted. (McLean/Tigri/Approved) (Motion carried).***

b. Review and discuss Aged Accounts –
c. Review and vote on bills presented for payment.

MOTION: ***To approve monthly bills for payment as submitted. (Gates/Tigri/Approved) (Motion carried).***

Adjournment –

MOTION: ***To adjourn meeting at 9:40 p.m. (DeBlasio/Tigri/Approved) (Motion carried).***

Respectfully Submitted,

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Julie McVay, Secretary/Treasurer