MUNICIPAL AUTHORITY OF CONNEAUT LAKE
BOARD MEETING MINUTES – April 13, 2026

ATTENDEES*:*
Mario DeBlasio, Carl McLean, Jim Tigri, Eddie Trzeciak, Brian Cagle, Bob Morrow, Julie McVay. By Phone: Chris Gates, Alan Baldarelli.

I. Mario DeBlasio called the meeting to order at 6:30 p.m.
II. Reading and Approval of Minutes of the March 11th board meeting minutes.
MOTION: To approve the March 11th board meeting minutes as presented. (Tigri/Gates/Approved) (Motion carried).

III. REPORTS
Brian Cagle, Attorney –

a. Language in rules & regulations regarding MACL accepting customer requests to escrow money for their sewer lateral repairs. Brian advises against it; the buyer should force the seller to escrow money not the water authority.

Mario DeBlasio –

a. MOTION: To reimburse Mario DeBlasio $425 representing the registration fee paid on his personal credit card for attending the PA Rural Water conference on March 23-26. (Baldarelli/McLean/Approved) (Motion carried).

b. Mario reported that the PA Rural Water conference was very interesting but not really tailored to a board member but rather a water operator. He attended five seminars and was able to gather new information on service the they offer their members (at their cost) such as: GIS mapping, sewer jetting/cleaning, etc. Julie will research these services/costs and follow up with the board.

c. MOTION: To approve Mario and Carl (or any other two board members) to attend the PMAA conference in Erie for up to $1000 total for registration fees only. (Gates/Baldarelli/Approved) (Motion carried).

d. The CLCDC sidewalk at the beach is a project the Boro is pursuing (from snack bar to Mammoth statue). The water authority is concerned about the thickness/weightbearing capacity of the concrete sidewalk. The boro's specs do not include concrete that is thick/strong enough for a 72,000-pound rig we use to maintain our well #2. KLH engineering provided specs of 12" thick required which was relayed to the boro along with an offer for MACL to pay the extra amount to upgrade the concrete. The boro disagrees and is continuing with the project with their specs. ***MOTION: To request our attorney write CL boro a letter informing them that their sidewalk thickness specifications are deficient for our well #2 maintenance processes and that we will not be held liable for any damage incurred. (Mclean/Baldarelli/Approved) (Motion carried).***

e. Sewage overage miscalculation found in old water software (CBSW) by McGill, Powers & Bell during our 2024-2025 audit.

MOTION: To notify MACL customers of sewer overage miscalculation in our old water software program via our attorney, informing them of account credit. Roll Call: McLean yes, Tigri no, Chris no, Alan yes, Mario no. (Motion denied).

f. Bob reported that CLJMA removed our meter from our system on March 25, and our flows are currently not being metered. No communication/timeline was given to us beforehand which is a violation of our agreement with them. They did not have a new meter ready to install that day. The meter they're proposing to us was approved by our Engineer and approved by Mario unilaterally for CLJMA to order on April 6. Brian stated using average flow figures until the new meter is installed would be legally acceptable. ***This issue will be tabled until next month once the spreadsheet has been compiled.***

Spreadsheet with four years of average flows, measured by each day. March 21, 22, 23 & 24 with average over four years. Take last year's numbers use those for billing on our 2026 reconciliation this year with a Legal document after three years of averages to request an adjustment based on 2025 thru 2028 on an average of those years. Saving 40,000 gallons/day stated by Dave, plant operator. They should cover all costs involved – engineering, legal, etc. Are the summaries Lew sent acceptable?

Carl McLean –

a. Touch up work on the rust spots on the water tank. Eddie states the exterior of our tank is not in poor condition, and we are safe to wait for the grant response by the end of 2026. Mario stated there should be a contract for rehabilitation of the tank, via a PennVest loan, by the end of 2027.

Chris Gates –

a. Chris will have a 2027 budget for the board at the May meeting. The 2026 budget indicates our expenses were higher than estimated which is attributed to the DEP inspection/violations received after the budget was approved. ***This topic will be tabled until next month.***

Chris and Julie will work on a cash management policy so we can reorganize our bank accounts and balances kept in each. This will help raise our rating with PMAA. ***This will be reviewed at the May meeting.***

Brian left the meeting at 7:33 p.m.

KLH Engineering –

a. No questions on the engineering report.
b. KLH sent staff to our plant to inspect our well flow meter. They found the meter to be dead on arrival. Three quotes received for a new meter with CED being the lowest at $3,036.81 + wiring.

MOTION: To approve KLH to spend up to $4500 for a new 4" plant flowmeter with ethernet capabilities and accessories as needed. (McLean/Tigri/Approved) (Motion carried).

c. KLH requests authorization for advertising the well flow meter installation project. They will get a separate quote for electrical work needed to meet code compliance. Eddie will have plans and prints at the May meeting. The bid opening will be in May, award of the project at the June board meeting and project completion in July/August. This project will be in the 2027 budget.

MOTION: To authorize KLH to advertise the well flow meter installation project for bid for 30 days. (McLean/Gates/Approved) (Motion carried).

d. I&I remediation via a sewer system rehab. Eddie will research technology and provide a system plan for priority lines to complete at our June meeting.
e. Third quarter CLJMA reconciliation report. ***This will be tabled until the May board meeting.***

Bob Morrow –

a. MACL estimated flows were reviewed.
b. CLJMA flows. Bob stated we have a major I&I issue on 9th Street up to the middle school. He has observed clear water flowing into the manhole on 9th street (these are clay tile lines).
c. Camera inspection at filter building indicated the floor drain to the lift station has infiltration due to a break in elbow of the valve pit. Bob will get a repair quote from Fisher Plumbing.
d. Erin Brown's valve has finally been found at road by her mail box. Her water is now shut-off.
e. Bob scheduled knee surgery on June 4 and expects to be off for 4-6 weeks without pay. He will contact M. Davidson & Associates about being his back-up. KLH will be the second back up.
f. New meters were installed at Dillinger's, CLJMA (needs wire run) and the fire department.
g. Filter building valves were delivered. Fisher plumbing will provide a new start date.

Julie McVay –

a. PA Dept of Revenue's request for a 2023 payroll summary form was submitted and confirmed.
b. Two liens satisfied: 700 Water Street (Zehr) and 1040 Marshall Street (Sandra Ghost).
c. New report option in Munibridge ("Bad Meter Report") to track meters indicating no water usage on their invoices. This will identify meter/sensor functioning issues or actual non-usage due to customers' absence.

IV. OLD BUSINESS

a. Mario will read meters in April, and Carl will look for a new meter reader to start in May. Carl is working on job descriptions for a meter reader and a water operator.

V. NEW BUSINESS

a. Review and Vote: Profit & Loss Statement
b. MOTION: To accept profit & loss statement as submitted. (Gates/Tigri/Approved) (Motion Carried).

c. Review aging list, shut offs completed, shut-offs upcoming.
d. Review and vote on bills presented for payment.

MOTION: To approve bills for payment (McLean/Tigri/Approved) (Motion carried).

VII. ADJOURNMENT

MOTION: To adjourn board meeting at 8:20 p.m. (McLean/Tigri/Approved) (Motion carried).

Respectfully Submitted,

Julie McVay, Secretary/Treasurer