MUNICIPAL AUTHORITY OF CONNEAUT LAKE
BOARD MEETING MINUTES – June 8, 2026

ATTENDEES*:*
Mario DeBlasio, Carl McLean, Jim Tigri, Chris Gates, Alan Baldarelli, Julie McVay, Rob Horvat (KLH).
Absent: Bob Morrow, Eddie Trzeciak (KLH).
Guests: Tom Fleming and Jeanne Trudell, residents. McGill, Power & Bell, auditors.

I. Mario DeBlasio called the meeting to order at 6:30 p.m.
II. Reading and Approval of Minutes of the May 11th board meeting minutes.
MOTION: To approve the May 11th board meeting minutes as presented. (Tigri/Gates/Approved) (Motion carried).

III. REPORTS

Tom Fleming, Resident – Mr. Fleming presented information and a request for MACL to offer deduct meters to its residents. He stated residents use water for purposes that should not incur a sewage fee such as gardens, pools, car washing, etc. He would participate on a committee with MACL to further discuss; Mario suggests Jim Tigri represent MACL on this committee then report back to the board.

McGill, Power & Bell – MPB presented our audit results for 07/31/2024-6/30/2025. Our financial statement for this period resulted in an overall loss for the year. Note: The auditors reminded the board that this is an 11-month audit so that needs to be considered when reviewing the finances.

Mario DeBlasio –
MOTION: To approve and accept the audit of 07/31/24-06/30/25 as presented by MPB. (McLean/Baldarelli/Approved) (Motion carried).

a. Our new meter at CLJMA is not fully operational; they are waiting for a wire to be delivered. Mario suggests we witness the installation and calibration of our meter. It is our responsibility to maintain this meter, and we should consider installing a stainless-steel enclosure to protect it.
b. Fisher Plumbing completed the project at the filter building. They submitted an additional invoice of $1,583 for work needed outside the scope of the original quote. Mario and Bob confirmed the work was necessary. Mario and Rob Horvat inspected it before the board meeting and found several minor leaks and some pipes without support. Mario will discuss with Fisher Plumbing.

MOTION: To approve and pay both invoices from Fisher Plumbing for the filter building project at 80% of the grand total until the leaks/supports are corrected. After final inspection, the remaining 20% will be paid. (McLean/Baldarelli/Approved) (Motion carried).

Carl McLean –

a. Carl has completed the job description for the water operator position. Bob Morrow needs to review it for accuracy and will resume his position up to 2-4 hours/day, as needed. Rob Horvat stated that a 7-day work week is not necessary, but Eddie will follow-up with the recommended requirements.

MOTION: ***To amend tonight's agenda to review and approve the quote from Fisher Plumbing ($2,659) to install meter at filter building. (Gates/Baldarelli/Approved) (Motion carried).***

MOTION: ***To approve and accept quote from Fisher Plumbing (up to $2,800) to install new meter at filter building. Confirmation is needed if electrical components are included in their quote. (McLean/Gates/Approved) (Motion carried).***

Brian left meeting at 7:25 p.m.

Chris Gates –

a. 2027 Budget – This budget does not include a projection for the increased payment to CLJMA. Chris stated there is a possibility of needing a customer rate increase of 10-20% in 2027 due to CLJMA beginning the repayment of their Penn Vest loan.

MOTION: ***To approve and accept the 2026-2027 budget as presented. (Tigri/Baldarelli/Approved) (Motion carried).***

KLH Engineering –

a. Four quotes were received for the well flow meter (2) installation project. The lowest bid was from Perry Excavating, and as such, they will be awarded the project.

MOTION: ***To approve and accept the quote of $22,653 from Perry Excavating for the installation of two new well flow meters (Baldarelli/Tigri/Approved) (Motion carried).***

b. KLH will research and recommend the best sewer lines for MACL to replace. *This issue will be tabled until the July meeting*.

c. KLH will develop a capital improvements plan for MACL.

MOTION: ***To approve up to $3,000 for KLH to develop a capital improvements plan for us. Roll Call: Gates yes; DeBlasio yes; Tigri no; McLean no; Baldarelli yes/Approved) (Motion carried).***

d. Reviewed CE report.

Bob Morrow (in absentia, via Julie McVay) –

a. MACL flow sheet not available this month since our meter is not fully operational at CLJMA.
b. One meter (Lori Walls) was replaced this month by Nathan Koehne with Bob monitoring.
c. One estimate from Fisher Plumbing has been received for floor drain repair at filter building. Julie will obtain at least two more quotes. *This topic will be tabled until the July meeting.*

Julie McVay –

a. The CCR report was distributed and advertised appropriately. The certification form was sent to the DEP on June 4 and accepted by them on June 8.
b. All bank accounts have been reconciled as of May 31.
c. We are registered for the free PMAA Performance Assessment Program. More policies are being developed to increase our score from last year of 222/461. *An update will be provided at next month's board meeting.*

d. Discuss and Vote: Choose audit firm for 2026 thru 2028 – two proposals received: McGill, Power & Bell and Mattern & Associates.

MOTION: ***To accept the proposal submitted by Mattern & Associates to be our new auditor of record from 2026 thru 2028. (Baldarelli/Gates/Approved) (Motion carried).***

e. The 4" mag meter for the filter building, with wire kit, was delivered on June 4.

f. Discuss and Vote: To accept the premium renewal of $14,449 with Selective Insurance ($969 increase), includes our worker's comp policy but not Julie's bond.

MOTION: ***To approve the premium renewal of $14,449 for our insurance policies with Selective Insurance. In 2027, additional quotes will be solicited from other insurance companies. (Gates/Tigri/Approved) (Motion carried).***

g. Nathan Koehne started on 5/27. He read 375 meters and replaced one meter successfully. He is interested in schooling options for a water operator position.

IV. OLD BUSINESS - None

V. NEW BUSINESS

a. Review and Vote: Profit & Loss Statement

MOTION: ***To accept the profit & loss statement as presented. (Gates/Tigri/Approved) (Motion carried).***

b. Review aging list, shut offs completed (0), shut-offs upcoming (2).

c. Review and vote on the bills presented for payment.

MOTION: ***To approve the bills for payment as presented. (Gates/Baldarelli/Approved) (Motion carried).***

VII. ADJOURNMENT

MOTION: ***To adjourn board meeting at 8:27 p.m. (Gates/DeBlasio/Approved) (Motion carried).***

Respectfully Submitted,

Julie McVay, Secretary/Treasurer