MUNICIPAL AUTHORITY OF CONNEAUT LAKE
BOARD MEETING MINUTES – August 10, 2026

ATTENDEES*:*
Mario DeBlasio, Carl McLean, Jim Tigri, Chris Gates, Julie McVay, Eddie Trzeciak, Bob Morrow
By phone: Alan Baldarelli

I. Mario DeBlasio called the meeting to order at 6:30 p.m.
II. Reading and Approval of Minutes of the July 13th board meeting minutes.
MOTION: To approve the July 13th board meeting minutes as presented. (McLean/Gates/Approved) (Motion carried).

III. REPORTS
Executive Session: Personnel matters regarding the Water Operator position.
MOTION: To enter into an Executive Session. (Gates/McLean/Approved) (Motion carried).
MOTION: To exit the Executive Session. (Tigri/McLean/Approved) (Motion carried).

Mario DeBlasio –
a. Backflow preventers – KLH has a backflow preventor that will cover both wells.

Carl McLean/Brian Cagle –
a. Munibridge contracts – Brian wants to further revise the proposed Munibridge contracts. Two new agreements will be discussed at the September board meeting.

Chris Gates –
a. Reviewed fiscal year end budget vs actual report. Overall, we had a net income of $19,502.75 last year while being approximately $20,000 over budget.

b. Increase insurance limits per building as listed. Underwriters will review and determine if appraisals are needed.

Water Tower:	$1.5 million	395 High Street:	no increase
Filter Building:	$600,000	Well House:	no increase
Lift Station:	$100,000		

MOTION: To approve and submit proposed insurance limit increases to Barr's insurance as presented. (McLean/Tigri/Approved) (Motion carried).

Brian left meeting at 7:35 p.m.

KLH Engineering –
a. MACL-CLJMA flow meter methodology for determining the two months our meter was out of service. Eddie reviewed different flows for three years prior and recommended to remain using the average flows during that time - not the low or high average as there is only a $3000 difference between the two.

MOTION: To rescind last month's motion to reduce payment to CLJMA by $5,000 and resume regular monthly payments of $15,000 immediately. A check for $5,000 will be paid to CLJMA immediately for last month's reduction. (McLean/Baldarelli/Approved) (Motion approved).

b. CLJMA reconciliation. Eddie met with the CLJMA to review our reconciliation and determined they are doing a good job in keeping costs down. Chris Gates will recommend a rate increase at next month's board meeting to help offset next year's reconciliation.

MOTION: ***To approve and accept the CLJMA reconciliation as presented by KLH Engineers. (Gates/Tigri/Approved) (Motion carried).***

MOTION: ***To increase our monthly payment to the CLJMA from $15,000 to $20,000 starting in October. (McLean/Gates/Approved) (Motion carried).***

MOTION: ***To transfer up to $25,000 (based on the Treasurer's discretion) from our high-yield savings account to our sweep account for cash flow purposes. (Gates/McLean/Approved) (Motion carried).***

c. Reviewed CE report. Eddie reiterated that our deficiency report to the DEP is due by August 30.

Bob Morrow -

a. Flow report – estimated water figures are used on this report.

b. Cleaning of lift station at school – will contract with Mansfield Sanitation.

MOTION: To clean the lift station at school in September before school starts. (Gates/Tigri/Approved) (Motion carried).

Julie McVay –

a. Quotes from Perry for moving tanks ($9,030) and labeling pipes ($3,200). Tanks can be relocated in a closer area instead so this quote is not needed.

MOTION: ***To approve and accept Perry Excavating's quote of $3,200 for the labeling of plumbing/pipes. Mario will ask for details from Mike Perry (include pipe painting?). (McLean/Gates/Approved) (Motion approved).***

b. Fisher Plumbing's quote to cut out pipe at filter building ($1,489) is no longer needed.
c. Nathan replaced one broken meter this month and one more will be done in September.
d. A lien will be placed on the property of Erin Brown, 470 Water Street, for $1,015.60.
e. Emergency procedure binders were distributed to the four board members present.

IV. OLD BUSINESS – deficiency report due to the DEP by August 30. Six cameras have been installed at the filter building (two outside/four inside). Board members are permitted access if they choose.

V. NEW BUSINESS

a. Review and Vote: Profit & Loss Statement

MOTION: ***To accept the profit & loss statement as presented. (McLean/Tigri/Approved) (Motion carried).***

b. Review aging list, shut offs completed (0), shut-offs upcoming on August 17th (2).

c. Review and vote on the bills presented for payment.

MOTION: ***To approve the bills for payment as presented. (Gates/Baldarelli/Approved) (Motion carried).***

VII. ADJOURNMENT

MOTION: ***To adjourn board meeting at 8:25 p.m. (Gates//Tigri/Approved) (Motion carried).***

Respectfully Submitted,

Julie McVay, Secretary/Treasurer